

## AMPERSAND SPECIAL ORDER

### FOR WRITERS & BOOKS USE

DISCOUNT	<input type="text"/>	DATE	<input type="text"/>
TOTAL (w/discount)	<input type="text"/>	PO #	<input type="text"/>
TAX	<input type="text"/>	PAYMENT METHOD	<input type="text"/>
SHIPPING	<input type="text"/>	ORDER FULFILLED	<input type="text"/>
TOTAL	<input type="text"/>	STAFF INITIALS	<input type="text"/>

Once you've completed the fields in green, please click the "Submit Order" button. An email will be created for you addressed to Clara O'Connor at [clarao@wab.org](mailto:clarao@wab.org). Clara will call to confirm you order and process your payment.

### CUSTOMER INFORMATION

<input type="text"/>	<input type="text"/>	
[First Name]	[Last Name]	
<input type="text"/>	<input type="text"/>	
[Street Address]	[APT, BLDG]	
<input type="text"/>	<input type="text"/>	
[City]	[ST]	[ZIP]
<input type="text"/>	<input type="text"/>	
[Phone]	[Email Address]	

### SHIP TO (if different from billing address)

<input type="text"/>	<input type="text"/>	
[Street Address]	[APT, BLDG]	
<input type="text"/>	<input type="text"/>	
[City]	[ST]	[ZIP]

### BOOK ORDER

Author	Title	QTY	UNIT PRICE	TOTAL
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
SUBTOTAL				<input type="text"/>

### Comments or Special Instructions

<input type="text"/>
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